



*Specialty*  
**Tax Services**

**Donnie Castleman | Tax Professional, Enrolled Agent**

*Providing tax preparation services since 1994*

482 Lynnhaven St.; Henderson NV 89015; (702) 697-0060 office; (702) 743-2277 cell/text; (702) 852-1101 fax  
[www.MusicianTax.com](http://www.MusicianTax.com); Email: [MusicianTax@yahoo.com](mailto:MusicianTax@yahoo.com)

Hello everyone!

Thanks for downloading my informational packet! I run a small tax preparation company in Henderson/Las Vegas NV, and I specialize in taxes for people working in the entertainment industry, from the star of the show and backing musicians to stagehands technicians and touring staff. I have clients nationwide as well as some overseas that come to the United States to tour, and I've been preparing tax returns for entertainment personnel for going on 23 years. I work year round and can take care of current and past due returns in all states, 1099 preparation, Nonresident returns, LLC filings, quarterly payroll, and IRS representation. If I can be of assistance with any tax related filing, please contact me and we can discuss your specific situation. Feel free to call me anytime at my office at **(702) 697-0060**, on my cell at **(702) 743-2277**, or via email at [musiciantax@yahoo.com](mailto:musiciantax@yahoo.com). My office hours are Monday-Saturday 1000am-400pm daily. I look forward to talking with you soon!

Sincerely,

**Donnie Castleman, Enrolled Agent and Tax Professional**  
**Enrolled to represent taxpayers before the Internal Revenue Service**

Attached are the following:

- **Tax Client Letter (this page)**
- **Tax Client Instructions (general instructions to retain my services)**
- **Engagement Letter (to be signed and returned)**
- **Tax Organizer (for entertainment industry clients, not mandatory to be filled out)**
- **ACA Questionnaire (this replaces a former 3 page version)**



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## **INSTRUCTIONS FOR NEW AND RETURNING CLIENTS**

- Initial contact by phone call or email
- Client sends tax information by email, mail, or fax, or schedules appointment in person.
- If we are not meeting in person, once I receive your information I will get in touch with you to give you a “filing number” as well as an estimated time of completion. It is mandatory that we make contact to ensure I have received your information and given you a filing number, as I cannot be held responsible for any late filing penalties if I didn’t “receive” your information.
- Return is prepared with information given, and an email is sent or phone call is made to ensure all information affecting the return has been talked about.
- Copy of return is sent via email password protected to client for review.
- Upon approval, Form 8879 authorizing me to efile your return is signed by client and sent to me via email, fax or document app on phone (i.e. Turboscan).
- Invoice is sent for payment by check, money order, Square, Paypal, or Chase Quickpay.
- Final return is sent by mail or email to client.

**Any questions feel free to contact me.**



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## **DONNIE CASTLEMAN EA**

**Tax Professional, Enrolled Agent**

*Enrolled to Represent Taxpayers before the Internal Revenue Service*

### **Dear Valued Tax Client!**

I am pleased to have the opportunity to be of service to you. A clear understanding regarding the terms of representation is fundamental to a good relationship between a tax professional and a client. Accordingly, this letter will confirm the terms of my services as your tax professional.

### **SCOPE OF PREPARER AND CLIENT RESPONSIBILITIES:**

You have requested that I prepare your federal and state (if required) income tax returns. You represent that all documents and information you provide are accurate and complete to the best of your knowledge, and that you have disclosed all relevant facts affecting the return. Self-employed persons, as prudent business owners, are expected to provide total amounts of income, regardless of whether or not a 1099-misc was received. You represent that all expenses claimed as deductions on your return can be proven by receipt, journal, or cancelled check. If you are claiming a deduction for auto, travel, or other business expenses, you need to have written records to substantiate these deductions.

### **PRIVACY:**

I will never disclose your financial information in any way to any party without your consent. Anything financial or personal said by either party in my office will always be kept confidential and private.

### **FEES, COSTS, ETC:**

I charge fair rates for each return that is prepared, by amount of forms prepared, or, in certain circumstances, a set rate per hour. All personal return pricing starts at \$200 per return. All partnership and corporation returns start out at \$400 per return. Pricing of each return is dependent on amounts of time and forms involved. Unless previously agreed upon, fees and charges are due upon completion of your return. Past-due balances must be paid before preparation of the current year's return. Methods of payment include Cash, Check, Credit/Debit Card, Money Order, Squareup, and Paypal (4% fee). I do not offer Refund Anticipation Loans due to the unethical nature of these products. Concerning refunds, I can estimate as to when your refund will be received, but cannot guarantee an exact date because of possible situations with your tax account or backlog at the IRS. My fees cannot by law be based on your amount or receipt of refund. Amended returns will be assessed a fee between \$100 and \$150, depending on complexity of correction. IRS phone calls on your behalf will incur a \$100 fee. Faxes received from the IRS on your behalf will incur a \$50 fee. Letters to the IRS on your behalf will incur a \$100 fee. Office visits will incur a minimum \$125 charge. A Power of Attorney filing is \$150. A nominal fee will be charged for my preparation of your return should you decide not to submit it to the IRS. Representation for IRS dealings or multiple tax filing years require a \$750 retainer fee, to be paid prior to starting work on returns, with a detailed list of fees will be calculated, and any amount not charged refunded to you upon completion of work. No tax return, no matter how big or small, is immune from audit, so I offer assistance or representation in connection with an audit for a \$100 hourly rate, including my time compiling evidence and representing you at the audit. In accordance with IRS guidelines, I will generally always efile your tax return, but in situations where your return is unable to be efiled, there will be a \$75 additional fee to compile the return for paper filing. See my website at [www.musiciantax.com](http://www.musiciantax.com) for additional fees.

### **PENALTIES:**

Penalties on underpayment, late filing or failure to file on time are interest on unpaid tax and are your responsibility. If you receive a penalty imposed as the result of my error, I will reimburse you for the penalty up to the cost of my preparation fees at my option.

**FRIENDLY BUSINESS PRACTICES:**

I work for you. I applaud refunds as large as legally possible, and detest your having to pay more than one dollar extra in taxes if I can help it. If I give you bad news concerning tax liability on your return, you hereby pinky swear that you won't hold it against me personally or professionally in a private or public setting, as I honestly want everyone leaving my office to be happy. I'm also not a huge fan of hearing about how the last evil tax preparer made you pay thousands of dollars in taxes, because I don't want to be put in his boat if I calculate your return and find out that you indeed owe thousands of dollars in taxes. If this happens, we will discuss options of paying in quarterly payments to ensure that a large payment isn't an issue in future years. I generally have to rely on actual documents to arrive at figures to put on your return, but on occasion I will allow additional expenses that you inform me of, but have to keep these expenses at a minimum as the IRS will generally not allow these expenses without written proof or documentation.

**CERTAIN ITEMS OF INFORMATION FOR MY ENTERTAINMENT INDUSTRY CLIENTELE:**

Gym fees are generally not an allowable deduction, unless specifically spelled out in your employment contract. Makeup has to be professional grade to be deductible. Unless your cell phone is in the name of the business, your cell phone deduction can be no more than 50% of total. Your primary home phone line is not deductible. Your internet costs are generally allowed up to 50% of total if you're using it for business. Hair rejuvenation is generally not a business deduction but a wig to wear to impersonate an artist is. Deductible items of clothing are generally items not adaptable to street wear, i.e. if your friends laugh at you for wearing it to meet up with them it may be deductible. Regular clothes are not deductible unless they are blinged up and end up being so fragile that they are unable to be worn but limited times. Deductible dry cleaning has to be matched up with deductible items of clothing. To deduct expenses you generally have to show that YOU were personally responsible to pay for them, i.e. you can't deduct phone and internet expense if the plans are in someone else's name, unless you can show that you reimburse the person for those expenses. Per diem is not allowed on out of town jobs where meals are provided such as cruise ships, for example, if your daily per diem rate is \$60 and dinner is provided by the venue, you would be limited to a \$40 deduction for that day. Fees for boarding your dog while you work are not deductible, but on occasion a dog as part of your home security and the associated fees spent to train your dog can be deductible as a portion of business use of home. Meals purchased entertaining clients require actual receipts if over \$75, or information written in your dayrunner, and you need to document as to who you dined with, where, when, how much was spent, and the business purpose of the meal. Please ask for additional information concerning deductibility of expenses.

**APPROVAL:**

The agreement set out in this letter is a written document that accurately sets out your understanding of the terms of my representation. Again, thank you for asking me to prepare your return and please contact me if you have any additional questions. I welcome the opportunity to be of service to you.

Very truly yours,

**Client Signature(s)**



\_\_\_\_\_  
**Donnie Castleman**  
*Tax Professional, Enrolled Agent*  
482 Lynnhaven St., Henderson NV 89015  
(702) 697-0060; *musiciantax@yahoo.com*

Signed \_\_\_\_\_ Date \_\_\_\_\_

Client's name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

**Donnie Castleman**

Tax Professional, Enrolled Agent  
 Certifying Acceptance Agent  
 Authorized E-file Provider  
 Registered Tax Return Preparer  
 NTPA IRS Representation Level 2  
 Annual Filing Season Program 2015  
 Tax Professional since 1994



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 Cell/Text: (702) 743-2277  
 Address: 482 Lynnhaven St.,  
 Henderson NV 89015-3708 USA

Name(s): \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Filing/Marital Status: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_ State of Residence \_\_\_\_\_

**INCOME**

|                                 |    |  |    |                               |    |
|---------------------------------|----|--|----|-------------------------------|----|
| Music Income Reported on 1099's | \$ | Music Income not Reported on W-2's or 1099's | \$ | Royalties                     | \$ |
| Music Income W-2 Box (#1)       | \$ | Music Income W-2 (#2)                        | \$ | Music Income W-2 (#3)         | \$ |
| Federal Tax Withheld W-2 (#1)   | \$ | Federal Tax Withheld W-2 (#2)                | \$ | Federal Tax Withheld W-2 (#3) | \$ |

**ESTIMATED TAX PAYMENTS** (if the 15<sup>th</sup> falls on a weekend, the due date is generally the following Monday) **Total \$**

|                       |    |                      |    |                           |    |  |    |
|-----------------------|----|----------------------|----|---------------------------|----|--|----|
| On or before April 15 | \$ | On or before June 15 | \$ | On or before September 15 | \$ | On or before January 15 of the next year | \$ |
|-----------------------|----|----------------------|----|---------------------------|----|--|----|

**ADVERTISING** **Total \$**

|                 |    |                          |    |                          |    |
|-----------------|----|--------------------------|----|--------------------------|----|
| Publication Ads | \$ | Kinko's, Copying, Etc.   | \$ | Demo Costs               | \$ |
| Film            | \$ | Pictures/Film Developing | \$ | Signs, Flyers            | \$ |
| Business Cards  | \$ | Fed Ex, UPS, USPS        | \$ | Website/Domain Name Reg. | \$ |

**VEHICLE EXPENSES** (Please keep a log of your miles for proof of deduction)

|                    |    |                  |    |                  |    |
|--------------------|----|------------------|----|------------------|----|
| Total Miles Driven |    | Commuting Miles* |    | Business Miles** |    |
| Parking Fees       | \$ | Tolls            | \$ | Valet            | \$ |

\*Nondeductible miles to your regular place of employment, be it a bus lot or venue.

\*\*Temporary worksites (jobs lasting less than a year), business related mileage and out of town mileage.

**COMMISSIONS AND FEES** **Total \$**

|                     |    |                       |    |                  |    |
|---------------------|----|-----------------------|----|------------------|----|
| Agency Commissions* | \$ | Warehouse Memberships | \$ | Management Fees* | \$ |
|---------------------|----|-----------------------|----|------------------|----|

\*Generally, anyone that worked for you that made \$600 or more MUST now be issued a 1099.

**SUB-CONTRACT LABOR** **Total \$**

|                           |    |                |    |                     |    |
|---------------------------|----|----------------|----|---------------------|----|
| Subs*                     | \$ | Band Members*  | \$ | Drivers/Hired Help* | \$ |
| Producer/Audio Engineers* | \$ | Roadies/Techs* | \$ | Cartage             | \$ |

\*Generally, anyone that worked for you that made \$600 or more MUST now be issued a 1099.

**INSTRUMENTS, COMPUTERS, EQUIPMENT** **Total \$**

|                        |    |                              |    |                                 |    |
|------------------------|----|------------------------------|----|---------------------------------|----|
| Instruments            | \$ | Amplifiers / Cabinets        | \$ | Computers & related Equipment*  | \$ |
| Office Equipment       | \$ | Stereo/HiFi Equipment        | \$ | Palm Pilot/Electronic Organizer | \$ |
| Ear Monitors           | \$ | Road & Instrument Cases      | \$ | Line 6 / Rack Processing Gear   | \$ |
| Live Sound Equipment   | \$ | Studio Equipment & Monitors  | \$ | Major Computer Software         | \$ |
| Higher End Microphones | \$ | PA Speaker Cabinets/Monitors | \$ | MiniDisc/DAT Recorders          | \$ |
| Drums & Percussion     | \$ | Keyboards                    | \$ | Camera for Business Use         | \$ |
| XM/Sirius Receiver     | \$ | Cymbals                      | \$ | Drum Cases                      | \$ |
| Drum Machine           | \$ | Portable DVD Player          | \$ | iPod/MP3 Player                 | \$ |

\*computer deductible amount based on % of business usage

**INSURANCE**

|                   |    |                          |    |                               |  |
|-------------------|----|--------------------------|----|-------------------------------|--|
| Insurance On Gear | \$ | Self-Employed Health Ins | \$ | Business Property Ins., Other |  |
|-------------------|----|--------------------------|----|-------------------------------|--|

**TAXES AND LICENSES** **Total \$**

|                |    |                   |    |                          |    |
|----------------|----|-------------------|----|--------------------------|----|
| Union Dues     | \$ | Business Licenses | \$ | ASCAP/BMI Licensing Fees | \$ |
| Copyright Fees | \$ |                   | \$ |                          | \$ |

**LEGAL AND PROFESSIONAL** **Total \$**

|                            |    |                             |    |                                    |    |
|----------------------------|----|-----------------------------|----|------------------------------------|----|
| Prior Year Tax Preparation | \$ | Recording Services          | \$ | Bank Fees when Traveling           | \$ |
| Business Bank Account Fees | \$ | Hair/Make-Up*               | \$ | Manicures for Classical Guitarists | \$ |
| Dry Cleaning               | \$ | Passport Fees               | \$ | Legal Fees                         | \$ |
| Private Lessons            | \$ | Professional Website Design | \$ | Gym Fees**                         | \$ |

\*Professional-grade stage makeup only, general makeup such as Cover-girl and Avon too personal to deduct.

\*\* Reserved for employer-mandated (specific in contract) stage appearance, on-stage & on-film performers required to keep a certain weight and appearance, and dancers

| OFFICE EXPENSE         |    |                    |    | Total \$ _____         |    |
|------------------------|----|--------------------|----|------------------------|----|
| Pens/Pencils/Sharpies  | \$ | Fax/Computer Paper | \$ | Ink Cartridges         | \$ |
| Calendar               | \$ | Ledger Paper       | \$ | Blank/Typewriter Paper | \$ |
| Memo Pads / Notebooks  | \$ | Envelopes          | \$ | Staplers/Scissors etc. | \$ |
| Minor Office Equipment | \$ | Packing Materials  | \$ | Tape                   | \$ |

| RENTAL              |    |                           |    | Total \$ _____       |    |
|---------------------|----|---------------------------|----|----------------------|----|
| Office/Studio Space | \$ | Equipment Trucks          | \$ | Car Rentals          | \$ |
| Tuxedos/Formalwear  | \$ | Rehearsal Hall            | \$ | Studio Time          | \$ |
| NAMM Booth Rental   | \$ | Music Video/DVD Rentals   | \$ | Storage Locker/Space | \$ |
| P.O. Box Rental     | \$ | Equipment/Backline Rental | \$ | Instrument Rental    | \$ |

| REPAIRS            |    |                    |    | Total \$ _____           |    |
|--------------------|----|--------------------|----|--------------------------|----|
| Instrument Repairs | \$ | Gear Repairs       | \$ | Office Equipment Repairs | \$ |
| Computer Repairs   | \$ | Electronic Repairs | \$ |                          | \$ |

| TRAVEL*      |    |         |    | Total \$ _____   |    |
|--------------|----|---------|----|------------------|----|
| Hotel        | \$ | Flights | \$ | Taxi (with tips) | \$ |
| Bus/Monorail | \$ | Subway  | \$ | Train            | \$ |
|              | \$ |         | \$ |                  | \$ |

\*you MUST keep actual receipts and a daily journal detailing business travel for proof of deductions

| MEALS AND ENTERTAINMENT*        |    |  |    | Total \$ _____                  |            |
|---------------------------------|----|--|----|---------------------------------|------------|
| Tips                            | \$ | In-Town Business Meals                   | \$ | Entertainment                   | \$         |
| Per Diem Received from W-2 Jobs | \$ | Per Diem Received from 1099, & Cash Jobs | \$ | Total Days on the Road for Year | _____ days |

\*you MUST keep actual receipts and a daily journal detailing business meals for proof of deductions

| BUSINESS USE OF HOME  |             |  |             |                              |             |
|---|-------------|--|-------------|------------------------------|-------------|
| Square Footage of Home Used For Storage of Inventory or Equipment | _____ Sq ft | Square Footage of Home Used Exclusively For Business Or Office | _____ Sq ft | Total Square Footage of Home | _____ Sq ft |
| Price Paid For Home Minus Cost Of Land                            | \$          | Date Home Was First Used For Business                          | Month/Year  | Rent Paid if Renting         | \$          |
| Mortgage Interest Paid  | \$          | Real Estate Taxes Paid   | \$          | Repairs                      | \$          |
| Homeowner's Insurance   | \$          | Electric, Water, Sewer, Gas Etc                                | \$          | Renovations                  | \$          |

| PHONE/INTERNET/WIRELESS UTILITIES |    |                               |    | Total \$ _____               |    |
|-----------------------------------|----|-------------------------------|----|------------------------------|----|
| Business Phone Line               | \$ | Fax Line                      | \$ | Business Long Distance Calls | \$ |
| Calling Cards                     | \$ | Toll Free 800 lines           | \$ | Internet*                    | \$ |
| Cell Phone Charges*               | \$ | Pager Service*                | \$ | Hotel Long Distance          | \$ |
| Calls to Home for Messages        | \$ | Caller ID                     | \$ | Touchtone*                   | \$ |
| Extras On Basic Phone Service*    | \$ | Cable*                        | \$ | DCS/Satellite*               | \$ |
| Fax Charges                       | \$ | Sirius/XM Radio Subscription* | \$ |                              | \$ |

\*A reasonable business percentage is allowed by the IRS. Also, your 1st phone line is not deductible, but the 2nd line as well as extras are at the applied percentage rate

| SUPPLIES |  |  |  | Total \$ _____ |  |
|----------|--|--|--|----------------|--|
|----------|--|--|--|----------------|--|

| General:                         |    |                              |    | Subtotal \$ _____             |    |
|----------------------------------|----|------------------------------|----|-------------------------------|----|
| Address Book/Day Runner          | \$ | Batteries                    | \$ | Blank Cassettes               | \$ |
| Blank CDR's/DVD's                | \$ | Blank Videocassettes         | \$ | Blank DAT's/Recording Media   | \$ |
| Blank Diskettes                  | \$ | Briefcase                    | \$ | Business Gifts Max. \$25 Each | \$ |
| Business Books                   | \$ | Carrying Bags                | \$ | Cords/Cables/Connectors/AC    | \$ |
| CD/Cassettes/LP's                | \$ | Computer Software (minor)    | \$ | Computer Parts (small)        | \$ |
| Small Stage Props                | \$ | Duct Tape/Stage Tape         | \$ | Electric Fans                 | \$ |
| Fake Books & Sheet Music         | \$ | Film                         | \$ | Footrest                      | \$ |
| Headphones                       | \$ | Instructional tapes/videos   | \$ | Instrument Case Dehumidifiers | \$ |
| Luggage                          | \$ | Light bulbs for stand/gear   | \$ | MIDI Cables                   | \$ |
| Music/Instructional books/videos | \$ | Music Folders                | \$ | Music Stand                   | \$ |
| Magazine Subscriptions           | \$ | Metronome                    | \$ | Maps                          | \$ |
| Parts                            | \$ | Polish/Polish Cloths         | \$ | Performance Chair/Stand       | \$ |
| Reading Light                    | \$ | Repair Parts                 | \$ | STAGE Makeup                  | \$ |
| Small Cases                      | \$ | STAGE Clothes/Formalwear*    | \$ | Strings                       | \$ |
| Tools                            | \$ | Tour Bus Supplies            | \$ | Travel Alarm Clock            | \$ |
| Tuners                           | \$ | Wheels and Cartage Equipment | \$ | Staff Paper/Writing Paper     | \$ |
| I-Tunes/Music Downloads          | \$ | Spotify                      | \$ |                               | \$ |

\*For clothing/costuming to be deductible, it must be required formalwear, uniform, or be so outrageous/fragile that you would NEVER wear it in public, regardless of taste.

|  |    |                            |    |                                 |             |
|--|----|----------------------------|----|---------------------------------|-------------|
| <b>Symphony:</b>                           |    |                            |    |                                 | Subtotal \$ |
| Batons                                     | \$ | Bow Hair                   | \$ | Instrument Pads                 | \$          |
| Instrument Polish                          | \$ | Mouthpieces                | \$ | Polishing Cloths                | \$          |
| Reeds                                      | \$ | Rosin                      | \$ | Stand Light                     | \$          |
| Strings                                    | \$ | Slide/Valve Oil            | \$ | Neck Straps                     | \$          |
|  | \$ |                            | \$ |                                 | \$          |
| <b>Percussion:</b>                         |    |                            |    |                                 | Subtotal \$ |
| Drum Heads                                 | \$ | Sticks                     | \$ | Mallets                         | \$          |
| Drum Keys                                  | \$ | Cymbal Wing Nuts           | \$ | Replacement Hardware            | \$          |
| Headphones / Ear Buds                      | \$ | Metronomes                 | \$ | Drum Pedals                     | \$          |
| Cymbal Polish                              | \$ | Drum Polish                | \$ | Small Percussion                | \$          |
| Stands                                     | \$ |                            | \$ |                                 | \$          |
| <b>Guitars:</b>                            |    |                            |    |                                 | Subtotal \$ |
| Amp Stands                                 | \$ | Guitar Straps              | \$ | Guitar Stands                   | \$          |
| Knobs                                      | \$ | Pickups                    | \$ | Volume/Tone Pots                | \$          |
| Picks                                      | \$ | Speaker Cables             | \$ | Raw Speakers                    | \$          |
| Hardware                                   | \$ | Stomp Boxes & Pedals       | \$ | Tubes                           | \$          |
| Capos                                      | \$ | ¼" Jacks                   | \$ | ¼" Cables                       | \$          |
| Guitar Parts                               | \$ | Strings                    | \$ | String Cutters/Tools            | \$          |
| String Winders                             | \$ | Batteries                  | \$ | Gig Bags                        | \$          |
| Rack Bags                                  | \$ | Polish and Polish Cloths   | \$ | Tuners                          | \$          |
|  | \$ |                            | \$ |                                 | \$          |
| <b>Keyboards, Piano:</b>                   |    |                            |    |                                 | Subtotal \$ |
| Piano Tuning Tools                         | \$ | MIDI Cables                | \$ | Stands                          | \$          |
| Sound Cards                                | \$ | Software                   | \$ | Volume/Sustain Pedals           | \$          |
| Piano Bench/Stool                          | \$ | Tip jar ☺                  | \$ | Piano Polish                    | \$          |
| Piano / Keyboard Parts                     | \$ | ¼" Cables                  | \$ |                                 | \$          |
| <b>Impersonators, Singers, Dancers</b>     |    |                            |    |                                 | Subtotal \$ |
| Microphone                                 | \$ | Microphone Stand           | \$ | Stage Makeup                    | \$          |
| Costumes***                                | \$ | Wigs                       | \$ | Shoes                           | \$          |
| Stage Props                                | \$ | Entertainer's Secret       | \$ |                                 | \$          |
| <b>Audio / Lighting Techs / Stagehands</b> |    |                            |    |                                 | Subtotal \$ |
| Ohm Meter                                  | \$ | SPL Meter                  | \$ | Cleaning Fluids and Materials   | \$          |
| Headphones                                 | \$ | Cable Ties                 | \$ | CD/Tape Deck                    | \$          |
| Cleaning Q-Tips, Cotton Balls              | \$ | Mic Cables                 | \$ | ¼" Cables                       | \$          |
| Mic Stands                                 | \$ | Leatherman/Gerber          | \$ | Tools/Wrenches                  | \$          |
| Flashlight                                 | \$ | Cable Tester               | \$ | Solder Gun, Solder, Accessories | \$          |
| Blank Recording Media                      | \$ | Light Gels                 | \$ | Extension Cords                 | \$          |
| Cheap Microphones                          | \$ | CD's                       | \$ | Batteries                       | \$          |
| Floodlights                                | \$ | Pyro                       | \$ | Fog Juice                       | \$          |
| Direct Boxes                               | \$ | Lights                     | \$ | Road Case Stencil               | \$          |
| Mic Shock Mounts                           | \$ | Windscreens                | \$ | Notebooks/Notepads              | \$          |
| Razor Blades                               | \$ | Sharpies                   | \$ | Sound Reference Materials       | \$          |
| Speaker Cables                             | \$ | Speakon/Neutrik Connectors | \$ | Eye/Ear Protection              | \$          |
| Snake                                      | \$ | Raw Cable/Connectors       | \$ | Pocket Knife                    | \$          |
| Tape Machine Cleaning Supplies             | \$ | Steel Toe Boots/Shoes      | \$ | Carabiners                      | \$          |

## Notes

**Additional Information & Downloads can be found at [www.MusicianTax.com](http://www.MusicianTax.com)**



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## ACA QUESTIONNAIRE

**1. Did you have insurance throughout the year?**

- If yes and you work for a company as an employee, it's probably notated on your W2
- If yes and you work for yourself, I'll just need the monthly amount paid.
- If yes and you got it through a health exchange I'll need Form 1095A
- If no you'll owe a penalty for not having health insurance.

That's all!